

UNITED NATIONS CHILDREN'S FUND
ETHIOPIA COUNTRY OFFICE
VACANCY NOTICE NO. ECO/VN-65/2010

POST TITLE/No	LEVEL	DUTY STATION	CONT. STATUS	CLOSING DATE
GENDER & DEVELOPMENT SPECIALIST (ETH10079)	NOD	Addis Ababa	Fixed-Term (FT)	12 August 2010

The United Nations Children's Fund (UNICEF), the world's leading organization working for the rights of children, is inviting applications for the this position.

PURPOSE OF THE POST

Under the supervision of the senior social policy specialist is responsible for strategic guidance, analysis and the improvement of strategies that aim to accelerate progress towards gender equality and the realization of children's rights in the nation including via the national development plan, the UNDAF, and the UNICEF country programme.

MAJOR DUTIES AND RESPONSIBILITIES OF THIS POST INCLUDE:

- ✓ Assesses trends in the policy environment and provides advice to UNICEF management and the UNCT on how to further leverage national and international resources to accelerate progress towards gender equality and children's rights.
- ✓ Coordinate UNICEF support to the state in its reporting to the UN on progress towards CEDAW and CRC and in digesting recommendations the UN makes to the state helping the state decide upon further actions to take to accelerate progress.
- ✓ Coordinates with programme sections and the communication team on the production of policy papers addressing key policy issues and the development and implementation of bespoke communication strategies for the policy analysis which could include production and dissemination of policy papers, and publication and discussion of summaries over the radio or television at federal and regional levels.
- ✓ Develops terms of reference for specific research activities approved by the country programme research committee and where, relevant manages the recruitment and supervision of contractors helping to undertake the research.
- ✓ Acts as the prime point of contact between UNICEF and the Ministry of Women's and Children's affairs for the management of the gender and rights annual work plan including managing the capacity building strategy for CEDAW and CRC committees at federal, regional and Woreda levels.
- ✓ Works closely with government and other development partners to support the Ministry of Women's Affairs core plan including through management of UNICEF support for any joint UN programmes on gender equality.
- ✓ Where relevant to the policy analysis agenda takes part in analytical activities managed by DAC thematic groups or UNDAF thematic groups and reviews analytical documents such as, inter alia, annual reviews of the national development plan, national MDG monitoring reports, state reports to UN monitoring committees

MINIMUM REQUIREMENTS:

Education requirements: Advanced university degree, preferably in the Social Sciences, Gender Studies, or other relevant field.

Work Experience: Eight years progressively responsible professional work experience in policy analysis including experience of gender and children's rights programming and understanding of a human rights approach to programming contracting research organizations and supervising their work.

Language requirement: Fluency in English and in the local working language of the duty station required.

Nationality: Candidates should be nationals of Ethiopia.

Competencies: Commitment, Diversity and Inclusion, Integrity, Communication, Working with people, Drive for results, leading and Supervising, Formulating Strategies and Concepts, Analyzing, Relating and Networking, Persuading and Influencing, Creating and Innovating.

Applications should include a motivation letter along with an updated CV and the UN Personal History Form (available at our Web site at www.unicef.org/employ). UNICEF and UN candidates should also include two recent Performance Evaluation Reports.

Please send your application to: hraddisababa@unicef.org or mail/deliver it to:

UNICEF-Ethiopia
Opposite ECA Compound
Adjacent to German House
P. O. Box 1169, Addis Ababa, Ethiopia

Quoting Job Title, Duty Station and Reference ECO/VN-65/2010. Only shortlisted candidates will be contacted.

UNICEF is a smoke-free environment. Applications from qualified women are encouraged.